



Lost Child Procedure

If a child were to go missing at an LOS Event the following actions should be taken

1. Ensure the other young people at the event are looked after appropriately while a search is organised for the missing young person.
2. Inform the young person's parents if they are present at the event or nominate an appropriate person to telephone them and advise them of the concern. Reassure them that everything is being done to locate their child.
3. Divide up all the available responsible adults into areas to be searched. It is best to take a short time to organise the search properly so that all places are searched fully.
4. Search the area in which the child has gone missing, including changing rooms, toilets, public and private areas and the event area
5. Request all those searching to report back to the Safety Officer or to a nominated adult at a specific location and time.
6. This nominated person should also be making a note of the events, including a physical description of the young person including approximate height, build, eye colour, hair colour and style as well as the colour, brand and type of clothing he/she was wearing, and where he/she was last seen, as this will be required by the police. If the search is unsuccessful then the concern is reported to the Garda Siochana.
7. The Gardai may recommend further action to be taken before they get involved; LOS should follow any guidance they provide.
8. If the Guards decide to act upon the concern, follow their guidance in respect of further actions to take, if any.
9. At any stage of the investigation, if the young person is located, ensure that all relevant persons are informed including the parents, searchers and the Guards if they are already involved.